PEER REVIEW POLICY*

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Submission of the manuscript represents that

- the manuscript has not been published previously, is not considered for publication elsewhere and will not be submitted elsewhere unless it is rejected or withdrawn
- you are agreeing to any necessary originality checks your manuscript may have to undergo during the editorial review, peer review and production processes.

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Each manuscript that passes this initial editorial review is sent in a suitable form (depending on the blind or open review option) to at least two reviewers. After evaluating an article, peer reviewers submit a completed <u>Manuscript Review Form</u> with publishing recommendations to the editorial board. Reviews based on the Peer Review Policy of ESNBU must be completed within 14 days. The overall editorial review and peer review process takes maximum four weeks.

When the manuscript review process is complete, reviewers' and editors' comments are sent back to the author with the editorial decision. If the authors are asked to resubmit the manuscript with changes after minor or major revisions and response to comments, the revised manuscript and the author's responses to the reviewers for further review. Accepted manuscripts are still subject to editorial review and revision.

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^{*} Changes to the policy are indicated in red